

**EWS (Economically Weaker Section)
Checklist**

EWS _____

S.No	Designation	Information	Remarks	
1	VRO	Applicant Name		
		Applicant Address		
		Whether Verified the Applicant income source or his Father/Mother Employment particulars/Income Tax returns (for professionals)	Yes	No
		Whether Verified the applicant and his family members Property particulars	Yes	No
		VRO Recommendation		
2	RI	Verification of Documents Submitted by Applicant	Yes	No
		Verification of Report submitted by VRO	Yes	No
		Any enquiry conducted at Door Step	Yes	No
		RI Recommendation		
3	Tahsildar	Any objections received	Yes	No
		Verified the reports submitted by VRO, RI	Yes	No
		Tahsildar Decision	Approve	Reject
		Remarks of the Tahsildar		

VRO

RI

MRO